

VA Information Checklist

FORMS:

- 1003 FULLY COMPLETED AND SIGNED BY BROKER & BORROWER'S
- .FNM
- 4506T
- AUTHORIZATION TO RELEASE CONFIDENTIAL INFORMATION
- BORROWER'S CERTIFICATION & AUTHORIZATION
- CREDIT CARD AUTHORIZATION (IF APPLICABLE)
- CRITICAL INFO FORM
 - BORROWER'S EMAIL & CELL PHONE PROVIDED
- BROKER FEE AGREEMENT
- REGISTRATION SHEET
 - REGISTRATION SHEET ALSO FAXED TO JON TO REGISTER LOAN
- GOOD FAITH ESTIMATE
- NY ADVANCE FEE AGREEMENT (TFS)
- VA CERTIFICATION OF MILITARY STATUS
- FEDERAL COLLECTION POLICY NOTICE
- VA FORM 26-1802A
- VA INTEREST RATE AND DISCOUNT POINT POLICY STATEMENT & COUNSELLING CHECKLIST
- NOTICE TO VA LOAN BORROWERS REGARDING ASSUMABILITY
- VA FORM 26-1880 REQUEST FOR CERTIFICATE OF ELIGIBILITY
- VA ADDITIONAL QUESTIONS
- VA CHILD CARE AFFIDAVIT
- VERIFICATION OF VA BENEFIT RELATED INDEBTEDNESS CERTIFICATION
- SOCIAL SECURITY VERIFICATION AUTHORIZATION
- VA RESIDUAL INCOME CALCULATION

MISC ITEMS TO COLLECT

- FUNDS SUFFICIENT TO COVER CREDIT & LP PAYABLE TO TFS
- FUNDS TO COVER APPRAISAL OR INSTRUCTIONS TO "HOLD" ON CRIT INFO SHEET
- LANDLORD CONTACT INFORMATION PROVIDED FOR LAST 2 YEARS OF RESIDENCE
- P/O
 - VA OPTION CLAUSE
 - PROP COND DISCL
- CERTIFICATE OF ELIGIBILITY
- DD214

INCOME DOCUMENTATION:

- B 08 W2 B 07 W2 B 30 DAYS CUR P-S
- CB 08 W2 CB 07 W2 CB 30 DAYS CUR P-S

IF SELF EMPLOYED , IF THEY RECEIVE BONUS OR COMMISSION INCOME , IF THEY WRITE OFF UNREIMBURSED BUSINESS EXPENSES , IF THEY OWN RENTAL PROPERTIES OR IF THEY WORK FOR A FAMILY OWNED BUSINESS

- 08 TAX RETURNS (PERS) 07 TAX RETURNS (PERS)
- YTD P&L (SELF EMPLOYED ONLY)
- 08 TAX RETURNS (CORP) 07 TAX RETURNS (CORP)
- YTD P&L (SELF EMPLOYED ONLY)

ASSET DOCUMENTATION:

- 2 MONTH'S ASSET STMTS _____
 - LOX LG DEPOSITS
- 2 MONTH'S ASSET STMTS _____
 - LOX LG DEPOSITS
- GIFT LETTER
 - IF ALREADY DEPOSITED, NO ADDITIONAL DOCUMENTATION REQUIRED
 - IF NOT DEPOSITED PRIOR TO LOAN SUBMISSION
 - CANCELLED GIFT CHECK
 - DEPOSIT OF GIFT FUNDS